



City of Warrenton, Planning & Development Department
200 West Booneslick Road
Warrenton, MO 63383
Phone: 636-456-3535
Fax: 636-456-8135

VOLUNTARY ANNEXATION APPLICATION

FOR OFFICE USE ONLY	Project Name: _____	Application Submitted On: _____
	Notarized Petition Received On: _____	Legal Description Received: _____
	Two Plat Maps Received: _____	DXF State Plain CD or disc Received: _____
	Deeds Showing Proof of Ownership and any subdivision covenants or restrictions: _____	
	Letter from County with Zoning: _____	\$300.00 Advertising Deposit Received: _____

Applicant/Owner Information

Applicant Name: _____ **Company:** _____

Street Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Telephone: _____ **Fax:** _____ **Email:** _____

Property Owner Name(s) (if different than applicant): _____

Street Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Telephone: _____ **Fax:** _____ **Email:** _____

Survey Preparer: _____ **Contact:** _____

Street Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Telephone: _____ **Fax:** _____ **Email:** _____

Property Information

General Location of the Property: _____

Land area in Acres and/or Square Feet: _____

Attach Legal Description to this Application

Present Use and Condition of Property: _____

Planned Use of the Property: _____

If there will be development on the property, please state what development: _____

Proposed Zoning of the Property: _____

Please state how the proposed annexation is reasonable and necessary to the proper development of the City of Warrenton: _____

Please state if and when the City of Warrenton will need to furnish normal municipal services: _____

Additional Information

Please note any additional information that may assist staff in reviewing this request:

Applicant's Declaration

My application consists of the following items and information necessary for a complete application:

- ☐ Completed Application Form (with an attached Written Legal Description)
- ☐ Signed and Notarized Petition for Annexation
- ☐ Two (2) plat maps
- ☐ DXF State Plain CD or disc
- ☐ Deed(s) showing proof of ownership, as well as any subdivision covenants or restrictions
- ☐ Letter from the Warren County regarding zoning of the property to be annexed
- ☐ \$300 deposit for advertising

The undersigned is the owner or authorized agent of owner(s) and states that the Voluntary Annexation Application and all submittals to the City are true and correct to the best of the undersigned's knowledge. The undersigned further agrees to provide any additional or follow up information requested by the City as soon as possible, but no later than 30 days of any such request to the owner or applicant.

Signature: _____ Title: _____ Date: _____

Printed Name: _____ on behalf of _____

Please use the below signature block if there are different signatories for different owners. Additionally, please submit a sperate attachment listing each owner and each owner's contact information.

Signature: _____ Title: _____ Date: _____

Printed Name: _____ on behalf of _____

Signature: _____ Title: _____ Date: _____

Printed Name: _____ on behalf of _____

Signature: _____ Title: _____ Date: _____

Printed Name: _____ on behalf of _____

Signature: _____ Title: _____ Date: _____

Printed Name: _____ on behalf of _____

Signature: _____ Title: _____ Date: _____

Printed Name: _____ on behalf of _____

You may attach additional pages for submission if there is insufficient space for any of your answers.

PETITION REQUESTING ANNEXATION INTO THE CITY OF WARRENTON

TO: THE CITY OF WARRENTON, MISSOURI, BOARD OF ALDERMEN

SUBJECT: ANNEXATION OF UNINCORPORATED AREAS WHICH ARE
CONTIGUOUS AND COMPACT TO THE EXISTING CORPORATE LIMITS
OF WARRENTON, MISSOURI

We, the undersigned petitioners, submit to the Board of Aldermen of the City of Warrenton, Missouri, as follows:

1. We are the owners of all fee interests of record in the real estate in Warren County, Missouri, described on Exhibit "A".
2. This real estate is not now a part of any incorporated municipality.
3. This real estate is contiguous to the existing corporate limits of the City of Warrenton, Missouri.
4. We request that the real estate be annexed to and included within the corporate limits of the City of Warrenton, Missouri, as authorized by the provisions of § 71.012, RSMo 2000.
5. We request the Board of the City of Warrenton to cause the required notice to be published and to conduct the public hearing required by law and to thereafter adopt an ordinance extending the limits of the City of Warrenton to include the described real estate.

Date

Print Name

State of Missouri)
)
County of Warren)

Signature of Petitioner

_____, being first duly sworn upon his oath, states that he/she has read the above and foregoing annexation petition that the facts stated therein are true to the best of his/her knowledge, information and belief.

Subscribed and sworn to before me this _____ day of _____, 20____.
My commission expires:

Notary Public

* * * * *

STAFF USE ONLY: Date Petition Rec'd _____ by _____

Gravity Sewer Available _____ Lift Station Required _____ Utility Easement Available _____

Water District _____ \$300 Deposit _____ Annexation No. _____

ANNEXATION CHECK- OFF LIST

DATE: _____

1. Completed petition/notarized _____
2. Written Legal Description _____
3. Two (2) plat maps _____
4. DXF State Plain CD or disc. _____
5. Deed showing proof of ownership any
subdivision covenants or restrictions
property is subject to _____
6. Letter from County regarding zoning _____
7. \$300.00 deposit for advertising _____